



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT 722 Moody, County Courthouse, Galveston, TX 77550 (409) 766-2244

Mark Henry County Judge Ryan Dennard Commissioner, Precinct 1 Kevin O'Brien Commissioner, Precinct 2 Stephen Holmes Commissioner, Precinct 3 Ken Clark Commissioner, Precinct 4

SPECIAL MEETING-AGENDA July 30, 2013 – 1:00 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERISK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE COMMISSIONERS COURT. ANY COMMISSIONERS COURT MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the County Judge's office at 722 Moody, Galveston, Texas 77550 (409) 766-2244.

Call to Order

Consent Agenda

- *1. Order for Supplemental Payroll period ending 7/17/2013 Bi-weekly # 715.

Action Agenda

- 2. Professional Services
 - a. Consideration of Budget Amendments:
 - a.1. 13-064-0730-A
Professional Services- Request to transfer budget to fund refund of tax year 2011 ad valorem taxes to Valero Refining.
 - a.2. 13-065-0730-B
Unlimited Tax Road Bonds-Series 2003B-Request to fund call of outstanding bonds-Unlimited Tax Road Bonds, Series 2003B.
 - a.3. 13-066-0730-C
Justice Administration-Request to transfer budget to fund a new position (Judicial Compliance Officer) for fiscal year 2013.

**WORKSHOP WILL BEGIN IMMEDIATELY AFTER
COMMISSONERS COURT**

BUDGET WORKSHOP

1. Budget discussion and follow-up.

Adjourn

Appearances before Commissioners Court

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court members to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) and will be allowed to speak before the meeting is adjourned. Please arrive prior to the meeting and sign in with the County Clerk.

AGENDA ITEM #1.

ORDER

On this the 30th day of July 2013, the Commissioners Court of Galveston County, Texas convened in a regularly scheduled meeting with the following members thereof present:

- Mark Henry, County Judge
- Ryan Dennard, Commissioner, Precinct No. 1
- Kevin D. O'Brien, Commissioner, Precinct No. 2
- Stephen Holmes, Commissioner, Precinct No. 3
- Ken Clark, Commissioner, Precinct No. 4 and
- Dwight D. Sullivan, County Clerk

when the following proceedings, among others, were had to-wit:

Upon recommendation being received by the County Auditor, IT IS ORDERED that the County Clerk enter this ORDER in the minutes of the Commissioner's Court approving the biweekly payrolls of GALVESTON COUNTY, GALVESTON COUNTY HEALTH DISTRICT, AND GALVESTON COUNTY ROAD DISTRICT NO. 1 as are shown on the payroll lists attached hereto and made a part hereof for all intents and purposes for the period ending July 17th, 2013 and being salary warrant numbers **PY0335033**. The gross amount of such warrants are estimated: **\$1,107.45 for Supplemental Payroll #715, 2013.**

UPON MOTION OF COUNTY COMMISSIONER _____ AND SECONDED

BY COMMISSIONER _____ THE ABOVE ORDER WAS PASSED THIS ____ DAY

OF _____, 2013 with __ votes cast in favor thereof and __ votes cast against.

COUNTY OF GALVESTON, TEXAS

Mark Henry, County Judge

ATTEST:

Dwight D. Sullivan
County Clerk

RECOMMENDED:



Randall Rice, CPA
County Auditor
Galveston County

AGENDA ITEM #2.a.1.

**COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER**

Department:	Tax Assessor Collector/Professional Services	Amendment No. 13-064-0730-A
Date Submitted:	July 24, 2013	(Assigned by Budget Office)

COMMISSIONER'S COURT ACTION:

Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

THIS PORTION MUST BE FILLED OUT

GENERAL EXPLANATION:

Request to transfer budget from General Fund - Budgeted Reserves to General Government - Refunds Ad Valorem Taxes to fund the refund of ad valorem taxes due to Valero Refining.

This budget amendment does not increase the budget for FY 2013.

Transfer FROM	Account Description	Amount Annualized	Auditor Use Only Acct Balance Sufficient? (Y/N)
Acct. No: General Fund 11010-920180-5930000	Line Item: Budgeted Reserves	1,125,231	
TOTAL - Transfer Amount		\$ 1,125,231	

Transfer TO	Account Description	Amount Annualized	Auditor Use Only Acct Balance Sufficient? (Y/N)
Acct. No: General Fund 1101-110000-5602200	Line Item: Refunds Ad Valorem Taxes	1,125,231	---
TOTAL - Transfer Amount		\$ 1,125,231	

ADDITIONAL COMMENTS:

This is a budget request to transfer budget from General Fund - Budgeted Reserves to General Government - Refunds Ad Valorem Taxes to fund the refund of 2011 tax year ad valorem taxes due to Valero Refining.

Description	General Fund - Budgeted Reserves	General Government - Refund Ad Valorem Taxes
Beginning Balance, 07/18/2013	\$14,604,009	\$264,500
Budget Amendment - BA 13-064-0730-A	-1,125,231	1,125,231
Expenditures and Encumbrances to date	0	0
Balance upon approval	\$13,478,778	\$1,389,731

Departmental Authorization _____ Date _____

N/A

Human Resources Department _____ Date _____



 Budget Office Authorization _____ Date 7/24/2013

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: _____

Date: _____

Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____

Date Approved: _____

AGENDA ITEM #2.a.2.

**COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER**

Department: **Unlimited Tax Road Bonds, Series 2003B** Amendment No. **13-065-0730-B**
 Date Submitted: **July 18, 2013** (Assigned by Budget Office)

COMMISSIONER'S COURT ACTION:

Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

THIS PORTION MUST BE FILLED OUT

GENERAL EXPLANATION:

Request to fund the call of outstanding bonds of Unlimited Tax Road Bonds, Series 2003B.
This budget amendment does not increase the budget for FY 2013.

Transfer FROM	Account Description	Amount Annualized	Auditor Use Only Acct Balance Sufficient? (Y/N)
Acct. No: Unlimited Tax Road Bonds, Series 2003B 3307-179010-5937001	Line Item: Allocation for Debt Recall	2,942,322	
Acct. No: Unlimited Tax Road Bonds, Series 2003B 4369-000000-3050010	Fund Balance - Reserve Debt Service	29,601	
TOTAL - Transfer Amount		\$ 2,971,923	

Transfer TO	Account Description	Amount Annualized	Auditor Use Only Acct Balance Sufficient? (Y/N)
Acct. No: Unlimited Tax Road Bonds, Series 2003B 4369-810617-5810000 4369-810617-5820010	Line Item: Principal Retirement Interest Paid	\$ 2,960,000 11,923	
TOTAL - Transfer Amount		\$ 2,971,923	

ADDITIONAL COMMENTS:

This is a budget request to fund the call of the outstanding bonds of Unlimited Tax Road Bonds, Series 2003B. The Commissioners Court authorized The call of the Unlimited Tax Road Bonds, Series 2003B on July 23, 2013.

Description	Unlimited Tax Road Bonds, Series 2003B - Allocation for Debt Recall	Unlimited Tax Road Bonds, Series 2003B - Principal Retirement	Unlimited Tax Road Bonds, Series 2003B Interest Paid
Beginning Balance, 07/24/2013	\$2,942,322	\$0	\$0
Budget Amendment - BA 13-065-0730-A	-2,942,322	2,960,000	11,923
Expenditures and Encumbrances to date	0	0	0
Balance upon approval	\$0	\$2,960,000	\$11,923

Departmental Authorization _____ Date _____
 N/A
 Human Resources Department _____ Date _____

 7/18/2013
 Budget Office Authorization _____ Date _____

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: _____ Date: _____

Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____ Date Approved: _____

AGENDA ITEM #2.a.3.

**COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER**

Department: **Justice Administration** Amendment No. **13-066-0730-C**
 Date Submitted: **July 24, 2013** (Assigned by Budget Office)

COMMISSIONER'S COURT ACTION:
 Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

THIS PORTION MUST BE FILLED OUT

GENERAL EXPLANATION:
 Request to transfer budget from General Fund - Budgeted Reserves to Justice Administration to cover salaries and fringe benefits for a new position for the fiscal year 2013.

This budget amendment does not increase the budget for FY 2013.

Transfer FROM	Account Description	Amount Annualized	Auditor Use Only Acct Balance Sufficient? (Y/N)
Acct. No: General Fund 1101-920180-5930000	Line Item: Budgeted Reserves	11,628	---
TOTAL - Transfer Amount		\$ 11,628	

Transfer TO	Account Description	Amount Annualized	Auditor Use Only Acct Balance Sufficient? (Y/N)
Acct. No: General Fund 1101-121000-5100000 1101-121000-5151000 1101-121000-5152102 1101-121000-5153000 1101-121000-5154000	Line Item: Salaries Group Health Medicare - FICA Payments Pension Alternate Plan	8,785 1,023 128 922 770	---
TOTAL - Transfer Amount		\$ 11,628	

ADDITIONAL COMMENTS:
 This is a request to transfer budget from General Fund - Budgeted Reserves to Justice Administration to cover salaries and fringe benefits for the new position - Judicial Compliance Officer for the fiscal year 2013. Galveston County is receiving revenue to offset the cost of this position; revenue received to date for the months of April June 2013 is \$3,260.

Position	Grade	Annualized Salary	Bi-Weekly Salary	Salary through the end of FY2013	Fringe Benefits through the end of FY 2013	Total
Proposed: Judicial Compliance Officer	21A	\$50,940	\$1,952	\$8,785	\$2,843	\$11,628
		New Position - FY2013		\$8,785	\$2,843	\$11,628

Departmental Authorization _____ Date _____

Human Resources Department _____ Date _____


 Budget Office Authorization _____ Date **7/24/2013**

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: _____ Date: _____

Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____ Date Approved: _____

